

Military Equal Opportunity/Human Relations Education Report For use of this form, see USMEPCOM Reg 600-24				FOR OFFICIAL USE ONLY			
FROM:			TO:			TIME PERIOD:	
1. The Education Summary Report outlines EO complaints, incidents, referrals, general assistance, education, unit climate assessments, and significant personnel/office accomplishments and information.							
2. Equal Opportunity and Treatment cases opened:							
Category of Discrimination	E*		R*		I*		
Race							
Sex							
Sexual Harassment							
Religion							
Color							
National Origin							
Total							
* The following symbols indicate type(s) of complaints: (E) Formal, (R) Referral, and (I) Informal							
3. Equal Opportunity and Treatment cases closed:							
Category of Discrimination	Substantiated/Not Substantiated				Resolved		
Race							
Sex							
Sexual Harassment							
Religion							
Color							
National Origin							
Total							
Summary: Please provide a brief summary of the complaint, i.e., demographics of complainant and alleged offender, type(s) of discrimination, allegations, and actions taken. In addition, segregate by MEPS and include potential complaints. Note: If additional space is required, attach a plain sheet of bond paper and reference the block number.							
4. Equal Opportunity and Treatment Incidents:							
Minor		Serious		Major		Total	
Summary: Please provide a brief summary of the complaint, i.e., demographics of complainant and alleged offender, type(s) of discrimination, allegations, location and actions taken. In addition, segregate by MEPS and include potential incidents.							

5. Record of Assistance:

Category	General Assistance	Briefings	Subject Matter Expert	Other
Total				

Note: Elaborate on the type of assistance provided in the Remarks section.

6. Human Relations Education:

Class	# of Classes	# Officers	# Enlisted	# Civilians	# Branch of Service
EO					
Sexual Harassment					
Consideration of Others					
Other					
Total					

Note: Identify each service member that received training by their perspective service, i.e. 10 Army, 5 AF, 3 Navy, 1 USMC, and 1 USCG.

7. Unit Climate Assessments:

Location of MEPS	# Respondents surveyed/completed	# Officers/Enlisted	# Civilians	# Branch of Service
	/	/	/	/
	/	/	/	/
	/	/	/	/
	/	/	/	/
	/	/	/	/

Note: Identify each service member by his or her perspective service, i.e. 10 Army, 5 AF, 3 Navy, 1 USMC, and 1 USCG.

8. **Remarks:** Other accomplishments/efforts

Date:

Signature: